

Admission Regulations of Business Administration Ph.D. Program in Fu Jen Catholic University

Amended on:

2nd department meeting of 2022 school year, 11/20/2022
2nd department meeting of 2017 school year, 06/26/2018
1st department meeting of 2017 school year, 10/3/2017
3rd department meeting of 2016 school year, 6/26/2017
3rd department meeting of 2015 school year, 4/19/2016
2nd department meeting of 2012 school year, 1/15/2013
1st department meeting of 2010 school year, 9/7/2010
3rd department meeting of 2009 school year, 4/15/2010
2nd department meeting of 2008 school year, 12/22/2008
3rd department meeting of 2007 school year, 5/27/2008
1st department meeting of 2006 school year, 10/16/2006
3rd department meeting of 2005 school year, 2/16/2006
2nd department meeting of 2005 school year, 10/24/2005
1st department meeting of 2005 school year, 8/10/2005
1st department meeting of 2004 school year, 10/20/2004
3rd department meeting of 2002 school year, 5/20/2003
1st department meeting of 2002 school year, 10/16/2002

Chapter 1 Admissions

Article 1 Qualifications

Applications should have at least a master's degree awarded by local or foreign universities (or colleges) recognized by Ministry of Education, Taiwan, ROC; or be recognized of equivalent educational level by Ministry of Education, Taiwan, ROC.

Article 2 Entrance Exam

The department's Ph.D. candidacy exam committee will evaluate each application based on the written exam, application documents review and interview. The percentages to the total score and related rules of each stage of the exam will be elaborated in the admission brochure.

Article 3 Number of Students Admitted

Number of Ph.D. students admitted will be based on Ministry of Education's ruling.

Article 4 Entrance Exam Committee

The department director will invite professors in related fields into the committee to be in charge of the written exam, application documents review and the interview.

Chapter 2 Study

- Article 5 Years of study
Ph.D. program has a minimum of 3 years and maximum of 7 years of study.
- Article 6 Courses
Ph.D. students should choose one major field within one year after admission and finish all required courses of the said major. Students who wish to switch majors should apply to this department in the 2nd year after admission. Each student is allowed to switch his/her major once.
- Article 7 Credits
The minimum required number of credits for graduation is 36 credits, which include the 12 credits from 4 thesis study courses but do not include the 12 credits from the thesis itself.

Chapter 3 Qualification Exam

- Article 8 Timeline for Qualification Exam
Students who have to get the credits of the course may apply for the qualification exam in the first week of August and January starting from the first semester of his/her second year of study. The qualification exam is held at the end of September in the first semester and at the end of February in the second semester of the school year. The exam will not be held if no student has applied.
- Article 9 Field Qualification Exam
Filed qualification exam should be completed based on the requirements of each field:
Subsection I General Management and Management Science Field
(1) Organizational Theory and Organizational Behavior, Quantitative Method, Operations Research, Multivariate Statistical Analysis and Big Data Analysis: Methodology and Applications. (at least choose 2 out of the 5)
(2) Publish one SCI or SSCI paper related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived one qualifying exam.
(3) Publish two SCI or SSCI papers related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived two qualifying exams.

Subsection II Finance Field

- (1) Corporate Finance & Financial Economics: includes Financial Market Equilibrium and Seminar on Corporate Finance (at least choose 1 out of the 2).
- (2) Investment & Futures Options: includes Seminar on Investment and Seminar in Futures and Options (at least choose 1 out of the 2).
- (3) Publish one SCI or SSCI paper related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived one qualifying exam.
- (4) Publish two SCI or SSCI papers related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived two qualifying exams.

Subsection III Information Management Field

- (1) Advanced Information Management, Machine Learning, Quantitative Method and Organizational Theory and Organizational Behavior. (at least choose 2 out of the 4).
- (2) Publish one SCI or SSCI paper related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived one qualifying exam.
- (3) Publish two SCI or SSCI papers related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived two qualifying exams.

Subsection IV Hospital Management Field

- (1) Performance Management of Healthcare Organization.
- (2) Quality Management of Health Care.
- (3) Publish one SCI or SSCI paper related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived one qualifying exam.
- (4) Publish two SCI or SSCI papers related your major field (first author or corresponding author, and titled in Graduate Institute of Business Administration) can waived two qualifying exams.

Article 10 Qualifying Exam Committee

The qualifying exam committee organized by the chair of the department will be responsible for the qualifying exam.

Article 11 Qualifying Exam and Scoring

The qualifying exam will be divided into different fields and can be taken at separate times. 70 marks out of 100 is a pass for all exams.

Students who have failed an exam and are still within their studying years limit are allowed to re-take the exam once. Students may apply to change subjects once with the chair's approval.

Article 12 Ph.D. Candidacy

Students who have passed the qualifying exam and meet all the requirements in Degree Conferral Law will be nominated as doctoral candidates by this department.

Chapter 4 Doctoral Degree Dissertation

Article 13 Thesis Supervision

After passing the qualifying exam, a student may, within 3 months, submit a signed thesis advisor agreement to the chair of the department. Upon the chair's approval, the professor(s) may become the thesis advisor(s) for the said student. At least one of the advisors has to be a teacher at this college.

Article 14 Paper publishing, exemptions and attendance at international conferences

Subsection I Paper Publishing

Graduate students are required to publish at least one paper in an SSCI or SCI-ranked journal before their degree examination. Otherwise, they must publish at least two journal papers, with at least one of them appearing in a peer-reviewed English academic journal. For papers published in Chinese, the domestic journal must be of an EI or TSSCI equivalent ranking. In the field of financial management, papers submitted to journals listed as "B+ or above" by the National Science Council, even if not included in the SSCI journal list, can be counted as fulfilling the requirement of publishing one SSCI or SCI-ranked journal paper. Papers should be co-authored with the academic advisor.

Subsection II Paper Exemptions

Any student of this department who has spent more than 6 months studying or conducting researches at a school abroad will be only required to publish one paper. However this paper should be published on a foreign academic journal with a review system and the student is also required to submit a report on the research conducted abroad to the department.

Subsection III Attending International Conference

Students of this department, before graduating, are required to attend at

least one international conference held in Taiwan or abroad, and present a paper in English.

Article 15 Doctoral Thesis and Degree Exam Application Process

Subsection I Application for review of doctoral thesis proposal.

A doctoral student, after selecting the topic, can start writing the thesis proposal under the supervision of the advisor. Apply for proposal review with the advisor's approval.

Subsection II Application of Doctoral Degree Exam

A doctoral student should submit application forms, response to thesis proposal review and other required documents to the department. After being approved by the department, the student may submit a report to office of academic affairs, detailing the time, location of the exam as well as how it will proceed. After the office of academic affairs approves, the student can apply for the school principal to send out invitations and arrange the exam.

Article 16 Doctoral Thesis Proposal and Degree Exam Committee

The committee should comprise five to nine members with at least 1/3 of them from other schools. The applicant's advisor must be one member of the committee but cannot be the convener.

Article 17 Committee Member Attendances

All exam committee members shall attend all the meetings in person and cannot send others to attend in his/her place. At least 2/3 or five members should attend the meeting.

Article 18 Degree Exam Scoring

Students only need to score 70 out of 100 to pass the degree exam. Each student is only entitled to one evaluation based on the averaged scores given by the committee members in attendance. However if 1/3 (or more) of the members give an "F", then the student is considered failing. Students who have failed the exam but still within the studying year limit may take the exam again and will automatically drop out if they fail again.

If a student's thesis is involved in plagiarism and cheating and is deemed by the Doctoral Thesis Degree Exam Committee as true, the student will fail the semester or be expelled depending on the extent of plagiarism or cheating.

Article 19 Cancelling the Degree Exam

Students who have applied for the degree exam but cannot finish the exam due to any reasons should apply to cancel the exam before the end of the semester based on school schedule. Those who do not apply to cancel nor complete the exams will automatically get an “F”.

Chapter 5 Graduation and Degree

Article 20 Awarding of the Degree

Students who have passed the doctoral thesis and degree exams receive the Ph.D. of business administration from this department.

Article 21 Revocation of the Degree

If the thesis or dissertation with which a student obtains a Ph.D. of business administration from this school is involved in plagiarism or ghostwriting and the accusation is deemed as true, the academic degree of the student will be revoked and the diploma will be retracted.

Chapter 6 Annex

Article 22 Unstipulated Matters

All matters not stipulated here shall be handled in accordance with the school regulations.

Article 23 Implementation and Amendment of These Regulations

This set of regulations shall be passed during the department and approved by the dean of the college before its implementation. The same applies to its amendment.