

# **Before you apply online non-immigrant visa, you must prepare the following information**

## **Personal Information:**

- Photo
- Date and place of birth
- Home address
- Phone numbers
- Passport number, issuance and expiration dates, place of issuance
- Spouse and Parents' names and dates of birth
- Work experience, including address of company/organization and a description of your general work responsibilities
  - Present Employer or School Name
  - Present employer or school address
- Other relatives in the U.S.
- Address Where You Will Stay in the U.S.
- Contact Person or Organization in the United States
- I-20

## **Purpose and History of Travel:**

- Itinerary, including (if already scheduled) flight information, intended travel dates, address in the U.S. and purpose of travel
- U.S. contact's name, address and contact information
- Previous U.S. travels, including dates and duration of stay
- Prior U.S. Visa issuances, including the date of issuance and visa number
- Countries visited in the last five years
- If applicable, questions about prior military service

# U.S. visa

Step 1 : go to the web of American Institute in Taiwan: <http://www.ait.org.tw/en/home.html>

Step 2 : Visas→Nonimmigrant Visas



Step 3 : Page

for “Student and  
Visas”



down and looking  
Exchange Visitor

Step 4 : Choose “Student and Exchange Visitor Visas” and attention to its contents

Step 5 : Choose “Complete the application form(s)” and attention to its contents



#### Important Steps:

→

- Save your application regularly to avoid “time out” issues
- Print out a confirmation page with a bar code after completing the DS-160 form
- Attach a 2”x2” square inch photo on the lower left-hand corner of your DS-160 confirmation page

Applicants with inaccurate or incomplete information on the DS-160 at the time of their interview will be asked to correct and complete the form online and return to AIT for an interview within 5 business days. Review the [Frequently Asked Questions](#) or the [Department of State website](#) for instructions about the DS-160 form.

[Click here to start a DS-160 application.](#)

[DS-156E: Nonimmigrant Treaty Trader / Investor Application \(PDF file\)](#)

Step 6 : Please pay attention to fill document limited 20 minutes. Before starting your application, please make sure you have enough information about J1 visa. Select the location where you will be applying for your visa, then start application



This visa application will ask you to upload a digital photo of yourself.

#### Can Other People Assist Me with my Visa Application?

Yes, you can get assistance from other people. Be aware, however, that under U.S. law (22 C.F.R. 41.103) you must electronically sign and submit your own application unless you qualify for an exemption. This means that you (the applicant) **must click** the "**Sign Application**" button, even if someone else helped you fill the application out. If someone else clicks the button instead of you, your application may not be accepted.

Electronically submitting your DS-160 online application is only the first step in the visa application process. Once you have electronically submitted your DS-160 online application, you must contact the embassy or consulate at which you wish to apply to confirm whether you need to be interviewed by a consular officer, and to schedule an interview. You can find a list of U.S. embassies and consulates [here](#), with links to their websites where you can find information about scheduling a visa interview appointment. If the embassy or consulate at which you apply informs that you must have a visa interview, the visa application process cannot be completed until you appear for an interview with a consular officer.

the U.S.;

- All travel to other countries in the past 5 years; and
- Name of person and (if applicable) organization preparing the DS-160 application on your behalf.

Click for tool tip help:



**Start Application**

Step 7 : If you stop working on this application for more than 20 minutes, your session will expire and you will have to start over, unless you have recorded your Application ID Number or have saved your application to a file on your computer.

## Application Information

### Please record your Application ID in a safe and secure place.

If there are technical issues with the system, or you want to complete your application some other time, you can save your work and later, start where you left off. In order to access your application later, however, you will need: (1) your Application ID, and (2) the answer to the security question that you will choose on this page.

To choose a security question, pick the one you like the best from the dropdown list, type your answer to that question in the box below, and click "Continue." Remember: In order to access your application later, you will need to know the answer **exactly as you wrote it on this page**.

You can also use your Application ID and security question to retrieve your Confirmation Page after you have submitted your application, or to use your previously provided application information to complete a new application at a later date.

Electronically submitting your DS-160 online application is only the first step in the visa application process. Once you have electronically submitted your DS-160 online application, you must contact the embassy or consulate at which you wish to apply to confirm whether you need to be interviewed by a consular officer, and to schedule an interview. You can find a list of U.S. embassies and consulates [here](#), with links to their websites where you can find information about scheduling a visa interview appointment. If the embassy or consulate at which you apply informs that you must have a visa interview, the visa application process cannot be completed until you appear for an interview with a consular officer.



## Step 8 : Pay attention the options

### 1. Passport Information

Passport/Travel Document Type ⓘ

- SELECT ONE -  
- SELECT ONE -  
REGULAR  
OFFICIAL  
DIPLOMATIC  
OTHER

**Help: Passport/Travel Document Number**

Enter the information on the travel document you will be using when traveling to the U.S. Your travel document should be a valid, unexpired passport or other valid, unexpired documentation that is sufficient to establish your identity and nationality.

### 2. Purpose of Trip to the U.S.

PAR  
ELEC  
Onlin  
Tr  
NC  
Pr

ALIEN IN TRANSIT (C)  
CNMI WORKER OR INVESTOR (CWE2C)  
CREWMEMBER (D)  
TREATY TRADER OR INVESTOR (E)  
ACADEMIC OR LANGUAGE STUDENT (F)  
INTERNATIONAL ORGANIZATION REP./EMP. (G)  
TEMPORARY WORKER (H)  
FOREIGN MEDIA REPRESENTATIVE (I)  
**EXCHANGE VISITOR (J)**  
FIANCEE/ OR SPOUSE OF A U.S. CITIZEN (K)  
INTRACOMPANY TRANSFEREE (L)  
VOCATIONAL/NONACADEMIC STUDENT (M)  
OTHER (N)  
NATO STAFF (NATO)  
ALIEN WITH EXTRAORDINARY ABILITY (O)  
INTERNATIONALLY RECOGNIZED ALIEN (P)  
CULTURAL EXCHANGE VISITOR (Q)  
RELIGIOUS WORKER (R)  
INFORMANT OR WITNESS (S)  
VICTIM OF TRAFFICKING (T)  
NAFTA PROFESSIONAL (TD/TN)  
VICTIM OF CRIMINAL ACTIVITY (U)  
EXCHANGE VISITOR (J)

Select Tooltip Language  
中文(繁體) (Chinese-Traditional)

SIGN

Application ID **AA0027S71V**

travel plans.

→

Provide the following information:

Purpose of Trip to the U.S. ⓘ  
EXCHANGE VISITOR (J)

Specify ⓘ  
PLEASE SELECT  
PLEASE SELECT  
**EXCHANGE VISITOR (J1)**  
CHILD OF A J1 (J2)  
SPOUSE OF A J1 (J2)

Intended Date of Arrival ⓘ  
[ ] [ ] [ ]  
(Format: DD-MMM-YYYY)

**Help: Arrival Plans**

If you are unsure of your travel plans,

### 3. Travel Companions Information

#### Travel Companions Information

NOTE: Provide the following travel companion information.

**Persons traveling with you**

**Q:** Are there other persons traveling with you?

**A:**  Yes  No

**Help: Traveling with Others**

You should answer Yes to this question if you are traveling with family, as part of an organized tour, or as part of a performing group or athletic team. You do not need to list individuals who are traveling with you for the purposes of employment with the same employer.

**Q:** Are you traveling as part of a group or organization?

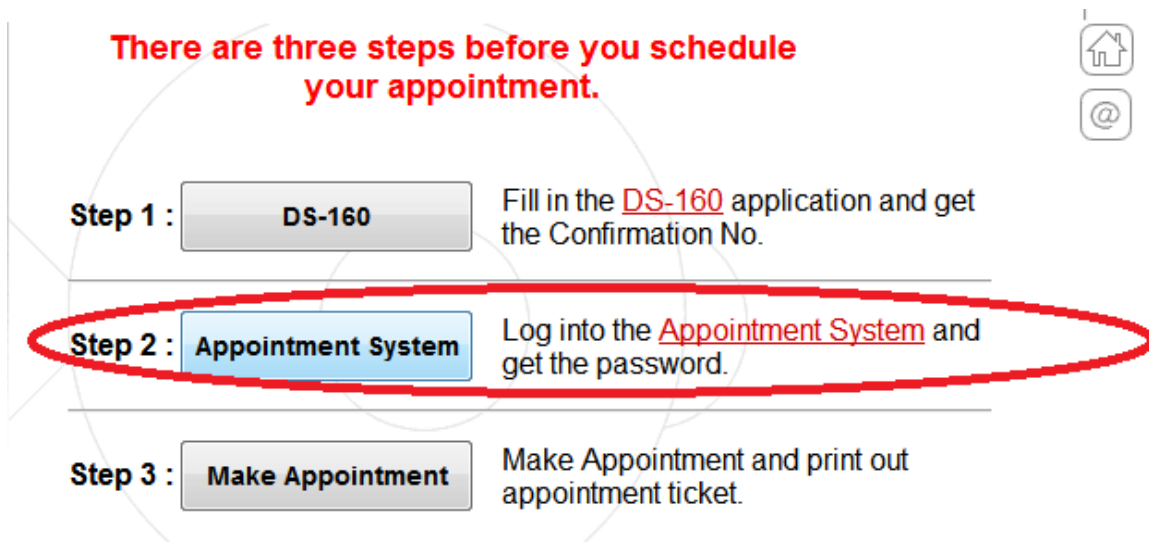
**A:**  Yes  No

Enter the name of the group you are traveling with

Group Name

Step 9 : To make sure that all of the information is correct and that information is printed.

**Appointment System** : <http://www.visaagent.com.tw/niv/en-index.asp>



**Step 1 :** Fill in t  
**Step 2 :** Log int  
**Step 3 :** Make

Chinese/English	H1B - TEMP WORKER DISTINGUISHED MERIT ( OTHER THAN NURSE) H1C - SHORTAGE AREA NURSE H2A - TEMPORARY AGRICULTURAL WORKER H2B - NON-AGRICULTURAL TEMPORARY WORKER H3 - TRAINEE H4 - SPOUSE/ CHILD OF H1 B/1 C/2 A/2 B/3 I - FOREIGN INFO MEDIA AND SPOUSE AND CHILDREN I - FOREIGN INFO MEDIA AND SPOUSE AND CHILDREN <b>J1 - EXCHANGE VISITOR</b> J2 - SPOUSE/CHILD OF J-1 L1 - INTRA-COMPANY TRANSFEREE(EXEC, MGR) Blanket L-1 - INTRA-COMPANY TRANSFEREE(EXEC, MGR) L2 - SPOUSE/ CHILD OF L-1 M1 - VOCATIONAL/TECHNICAL STUDENT M2 - SPOUSE/ CHILD OF M-1 O1 - ALIEN OF EXTRAORDINARY ABILITY
Location	
Passport Number	
Visa Class	Select
DS-160 Confirmation No.	<input type="text"/> <p style="color: blue; font-size: small;">Attention : Please fill in the DS-160 confirmation number to be used when you interview. If you do not, you will not be able to complete the interview process.</p>

**Please select an appropriate function to log in to the Appointment System:**

**Make An Appointment :** <http://www.visaagent.com.tw/niv/en-index.asp>

Before making an appointment, please take all required document for interview and remember to bring your student ID card.

**Pay the cost :** <http://www.ait.org.tw/en/nonimmigrant-visas-fees.html>

Applicant and visa category	Fee in Taiwan currency	Taiwan post office account number	Taiwan post office account name
Applicants for B1/B2, C-1, D, F, I, J, M, TN, TD and all other NIV categories not listed below	NT\$4,340	19189005	AIT Visa Processing Fee
Applicants for petition-based visas, including H, L, O, P, Q, and R visas	NT\$4,650	50053385	AIT Visa Processing Fee
Applicants for K visas (Note: K visas are processed by the Immigrant visa Unit.)	NT\$10,850	50053385	AIT Visa Processing Fee
Applicants for E visas	NT\$12,090	50053385	AIT Visa Processing Fee

### Application Processing Center (APC) Service Fee:

The APC service fee is **NT\$275** per applicant. Each visa applicant must pay this fee except for:

- applicants who are over the age of 80,
- certain applicants for diplomatic or official visas,
- exchange visitor (J) visa applicants participating in a program sponsored by the U.S. Federal Government, and
- members of the American Chamber of Commerce (AmCham) in Taipei who apply for a visa through the AmCham Referral Program. (If you are a member of the AmCham, please contact the AmCham in Taipei for details.)

Applicants who require this fee should pay at any branch of the Taiwan post office. The account number is **19832104**. The account name is "**Atos Origin (Taiwan) Ltd**". Please bring the postal receipt when coming to AIT for an interview.

### SEVIS I-901 Fee:

Persons applying for F, J and M (student and exchange visitor) visas with initial I-20 or DS-2019 forms issued on or after September 1, 2004 must pay the SEVIS fee before making a visa application. Dependents of F, J or M visa applicants and certain continuing students or exchange visitors do not have to pay the SEVIS fee. For detailed information on how to pay the SEVIS fee, [click here](#). Please bring the SEVIS receipt when coming to AIT for an interview.

SEVIS I-901 FEES

DESCRIPTION	AMOUNT
SEVIS I-901 F-1/M-1 visa applicants (full payment)	\$200
SEVIS I-901 J-1 visa applicants (full payment)	\$180
SEVIS I-901 Special J-visa categories (subsidized payment)	\$35
SEVIS I-901 Government visitor (no payment)	\$0

### Courier Service Fee:

If your application is approved, your visa will be delivered to you via courier service together with your passport. The courier service fee is NT\$170, to be paid on delivery. To check the status of a passport delivery, please [click here](#).